



## **Survey Monkey Access for UB Doctoral Students**

### **Frequently Asked Questions**

#### **Do I need to pay for a Survey Monkey account to collect data for my dissertation project?**

No. Currently enrolled doctoral students will be given a university Survey Monkey account upon request. Doctoral students must have IRB approval prior to requesting access and include the approval number when making their request. To request an account, please use the [OIE request form](#).

#### **What do I do if I have already begun my research with a free Survey Monkey account but cannot access the data without incurring a fee?**

If you already have a free Survey Monkey account which comes with limitations, you can still request a UB Enterprise team account. In your request, make sure to include the email address associated with your current account.

#### **I need assistance with creating a survey. Can the OIE team help me?**

The OIE handles account creation only. If you need assistance with survey creation, you should contact your doctoral advisor to explore resources available to you.

#### **I need assistance with data analysis. Can the OIE team help me?**

The OIE handles account creation only. If you need assistance with data analysis, you should contact your doctoral advisor to explore resources available to you.

#### **Should I backup my data?**

YES. You should always backup your data using a cloud drive or flash drive. Once you are no longer a doctoral student, you may not have access to the raw data you have collecting using your UB Survey Monkey account. It is the responsibility of the doctoral student to backup their data prior to separation from the University.